



PERMIT NO. _____ - _____

City of Naples, Florida
Film Permit Application
John R. Melleky, CFRE, CFE
Arts and Culture Manager
Phone: 239-252-6293
John.Melleky@Collier.gov

Applicant: _____

The APPLICANT agrees to have a representative on site at all times with authority over filming, director, crew members and all other aspects of their operation and empowered to act for the APPLICANT

Production Company: _____ E-Mail: _____

Address: _____

Office Phone: _____ Cell/Text: _____

Local Address: _____

Local Phone: _____ Mobile: _____

Detailed Production Schedule. **REQUIRED - List all City of Naples locations, dates and times:**
(Use additional sheet/s if necessary)

Type of production:

- | | | |
|--|--|--|
| <input type="checkbox"/> TV movie/special | <input type="checkbox"/> TV series/pilot | <input type="checkbox"/> TV commercial |
| <input type="checkbox"/> feature film | <input type="checkbox"/> music video | <input type="checkbox"/> PSA |
| <input type="checkbox"/> documentary/educational | <input type="checkbox"/> industrial/business video | <input type="checkbox"/> still photo |

Client, product, or project: _____

The following special FX if used, may require additional permitting: stunts (vehicle or other), explosives, incendiary devices, burns/fires, fireworks, firearms, and temporary structures (Use additional sheets if necessary).

Please provide detailed information below:

Any use that requires the closing of a street or sidewalk may require a Right-Of-Way Permit and a security detail. Provisions for sanitary and waste disposal facilities may be required. (Contact film office for details.)

Dollar amount anticipated to be spent: _____ Number of local hires: _____

Total hotel room nights (number of rooms X number of nights): _____

Hotel/accommodation, if known: _____

Number of Personnel: Crew: _____ Actors: _____ Models: _____

Attach Certificate of Insurance (\$1,000,000. Minimum with **City of Naples, 735 8th Street S., Naples, FL, 34102** named as additional insured); and a payment of fifty dollars (\$50.00) payable to the City of Naples. This permit cannot be approved until full payment is received. **Liability=\$1M each occurrence; Aggregate=\$2 M; Property Damage=\$1 Mil.**

A confirmation of its approval will be sent via e-mail. The Approved Document is your Permit, and a copy must be available with the production company while filming. Payment may be made by credit card below:

Card Type: MasterCard VISA AmEx Card#: _____

Exp. Date: _____ Security Code # _____ Authorized Signature _____
(3-digit card back)

Projects using drones/UAS will need to apply for a film permit at least 10 days before photography begins.

THE APPLICANT must first go to: <https://faadronezone.faa.gov/> to complete your paperwork and registration for Part 107. A FAA Approval must be attached to the film permit application before submitting for processing.

- Follow all FAA and Florida State Statutes guidelines (including Statute 934.50)

IMPORTANT! IF YOUR PRODUCTION IS GOING TO USE A UAS/DRONE

- Drones are prohibited within 500 feet of any government or municipal buildings
- There is **NO DRONE PHOTOGRAPHY ALLOWED** in any National, State, County or City Park/Beach
- You must obtain a permit when launching from *any* public property
- Respect privacy

Approval of this permit does not exempt the APPLICANT from obtaining applicable permits from Federal, State, Regional and/or local agencies.

The applicant, in consideration of receiving a Motion Picture & Film Permit from the City of Naples shall indemnify, defend and hold harmless the City of Naples, its officers, agents, and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the applicant from any negligent act, omission or error of the applicant, its agents, servants or employees resulting in or relating to bodies, life, limb or property sustained in, about or upon the permitted premises or improvements thereto, or arising from the use of the premises.

Applicant's signature

Applicant's title

Date

Approval signature

Title

Date